

New Premium Payment Worksheet 10-01-2013

All new system procedures have now been implemented. New applications are available on our website - new deductibles are also available. Commercial fire applications are required for both new and continued business.

ENTER ANNUAL PREMIUM FROM QUOTE

GROSS PAYMENT IS REQUIRED FOR EACH PAYMENT OPTION
DO NOT WITHHOLD COMMISSION FROM PAYMENT.

PAYMENT OPTION 1 FULL PAY

DUE NOW

PAYMENT OPTION 2 2 PAY

50% DUE NOW

50% + \$6 fee - will be billed 113 days after inception -
due 21 days after billed

PAYMENT OPTION 3 4 PAY

30% + \$50 fee DUE NOW

25% + \$6 fee - will be billed 53 days after inception -
due 21 days after billed

25% + \$6 fee - will be billed 143 days after inception -
due 21 days after billed

20% + \$6 fee - will be billed 233 days after inception -
due 21 days after billed

Agents: It is important that you, as the agent, keep a copy of everything that you submit to GUA. Please keep a copy of the completed application, agent premium worksheet, and any other documentation for your own reference. Keep records of all payments, including payments that you receive from the insured, payments you submit to GUA, refunds that you receive, etc.